

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

## MEMORANDUM

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF

FROM: JOANIE ROGERS, INTERIM DIRECTOR

SUBJECT: REVISIONS TO THE RESIDENTIAL TREATMENT REFERRAL FORM

## DISCUSSION:

The purpose of this memorandum is to update the name of the Residential Treatment Referral form to Residential & Specialized Placement Referral.

<b>NECESSARY ACTION</b>	
1. Review this memorandum with all Children's Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to:	
<b>PDS CONTACT</b> Jessica Woodruff <a href="mailto:Jessica.Woodruff@dss.mo.gov">Jessica.Woodruff@dss.mo.gov</a>	<b>MANAGER CONTACT</b> Kate Watson <a href="mailto:Kate.Watson@dss.mo.gov">Kate.Watson@dss.mo.gov</a>
Stevie Keeth <a href="mailto:Stevie.Keeth@dss.mo.gov">Stevie.Keeth@dss.mo.gov</a>	
<b>CHILD WELFARE MANUAL REVISIONS</b>	
Section 4, Chapter 2 (Placements), Subsection 3 – Residential Rehabilitative Services Section 4, Chapter 5 (Older Youth Program), Subsection 4 – Transitional Living Program Section 4, Chapter 9 (Permanency through Adoption or Guardianship), Subsection 6 – Subsidizing an Adoption/Legal Guardianship	
<b>FORMS AND INSTRUCTIONS</b>	
<a href="#">Residential &amp; Specialized Placement Referral-CS-9</a>	

**REFERENCE DOCUMENTS AND RESOURCES**

NA

**RELATED STATUTE**

NA