

Practice Alert



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Visitation Plan and Documentation

Child Welfare Policy requires visitations plans for all children in foster care. This is especially important because visitation with a child's family can potentially reduce a child's risk of going missing from care. The Children's Service Worker is responsible for ensuring that a visitation plan for each parent and the child's siblings is developed and implemented according to the plan established by the Family Support Team. The roles and responsibilities should be agreed upon and written in the visitation plan documented in FACES. **It is recommended that visits occur weekly, or as frequently as possible, with a minimum of one time per month.**

A preliminary visitation plan is to be developed at the 72 hour FST and finalized by the 30 day FST, to assure visitation between the child, their parents, and siblings.

All visitation plans, and subsequent visits **MUST** be logged in the FACES Visitation Screens. The FACES Information Page has walkthroughs for entering in a [Visitation Plan](#) as well as how to [document each visit](#). If the worker utilizes the Supervised Visitation Checklist – CD-86, this must be also documented in FACES through the Visitation Plan and Uploaded to OnBase – AC Monitoring – Other Documents. The Visitation Plan has a check box for "visitation not required", and the Visitation Document has a check box for "attempted" visit.