

Practice Alert



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OnBase Updates

The purpose of this Practice Alert is to inform staff of the changes made in OnBase. The primary changes include adding the ability to import and retrieve additional document types added for General Alternative Care. The document types include:

- SS6-Release of Information
- Drug Test (Hair Follicle, Oral Swab and Urinalysis)
- Health Care Information Summary (CD-264)
- Monthly Medical Log (CD-265)
- Informed Consent For Psychotropic Medication (CD-275)
 - Listed in OnBase as the Psychotropic Medication Consent
- Denial Notification Letter of Center For Excellence Findings (CD-280)
 - Listed in OnBase as the Parental Denial Notification
- Prescriber Notes
- Medication Administration List
- Laboratory Results
- Cyber Access Report
- Eye Exam Records

In addition to the forms, Center for Excellence documents, including the referral and Findings and Recommendations, have been added to the system.

Importing these forms and documents into OnBase on a prompt and consistent basis will allow Children's Division to provide current information to guide the care and services for children in Children's Division custody.

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