

Practice Alert



Date: December 6, 2022
Issued by: Safety and Prevention Unit

PA22-IA-04

Issuing DCNs for all Household Members

Through recent reviews of critical events, it has been a concern that not all household members or significant others identified in the report have DCNs entered into FACES. The review of prior history is important when completing a holistic assessment of a family. Being able to accurately identify individuals that have contact with the family provides further perspective on the interactions of the family and how they influence family functioning.

As described in PA22-IA-02, all persons who have significant in-home contact with the child, including those who have a familial or intimate relationship with any person in the home are considered a household member. This may include persons who have an intimate relationship with a parent in the household (boyfriend or girlfriend) but may not physically live in the home or a relative where the legal parent allows the relative authority in parenting and child caregiving decisions.

If household members are identified that are not listed on the report, they should be added with their appropriate role in the Participant Characteristics screen in FACES. Anyone listed or added to a report in the role of Alleged Perpetrator, Parent/Substitute, Child Concerned/Other, Alleged Child Initiator, ACI Parent/Substitute or Significant Other must have a DCN entered into FACES on that report.

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