

Practice Alert



Date: February 20, 2024

PA24-IA-03

Issued by: Safety and Prevention Unit

Attaching SDM Safety Assessment Tool to the Referral to Juvenile Court (CD-235)

The purpose of this Practice Alert is to remind all staff that when making a Referral to Juvenile Court (CD-235), they must additionally send a completed SDM Safety Assessment Tool along with the CD-235.

If staff have identified one or more safety threats on the SDM Safety Assessment and an Immediate Safety Intervention Plan and/or TAPA was not sufficient to mitigate the safety threats, a Referral to the Juvenile Court (CD-235) must be made. In addition to the CD-235 being sent, a copy of the SDM Safety Assessment Tool must also be attached and sent to the Juvenile Court. Staff are able to print the document by going to the SDM Safety Assessment Tool screen and clicking “Print SDMSA”. Staff will then be able to save the document and print.

If the screening questions dictate that the SDM Safety Assessment Tool does not have to be completed, then explain on the CD-235 why one is not being sent. If further questions arise, staff should be able to articulate that due to the nature of the screening questions, not all reports are appropriate for use of the SDM Safety Assessment Tool. Example:

“A SDM Safety Assessment is not attached due to the report not being appropriate for the use of the SDM Safety Assessment Tool.”

Policy is located in Section 1, Chapter 5.4.1 and has also been added to Section 2 Chapter 6.1.

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