

Practice Alert



Date: June 2024
Issued by; The Permanency and Foster Care
Licensing Unit

PA #: PA24-AD-01

Updated Subsidy Clearance Form for Review and Approval

The purpose of this Practice Alert is to provide notice of updates made to the Subsidy Clearance Form for Review and Approval.

To help with decreasing paperwork and confusion, the FCCM Coversheet has been absorbed into an updated Subsidy Clearance Form for Review and Approval. Both CD worker and FCCM workers will complete this updated form, which will accompany the agreement sent to Central Office for approval and entry into the contracting system. The FCCM Coversheet will no longer be utilized as of July 1, 2024.

Policy regarding the use of this form is located in Section 4, Chapter 9 (Adoption and Guardianship Process), Subsection 6 – Subsidizing an Adoption/Legal Guardianship.