

# Practice Alert



<b>Date:</b>	8-1-25	<b>PA#: PA25-AC-06</b>
<b>Issued by:</b>	Crystal Wenger - PDS - AC	
<b>KIDS Account – Annual Financial Statement</b>		
<p><b>PURPOSE:</b> To comply with <a href="#">Section 210.560 RSMo.</a> requiring the Department to issue an annual statement from the KIDS and Dedicated KIDS accounts to the GAL and youth of all ages.</p> <p><b>OVERVIEW:</b> Distribution of system-generated KIDS account annual financial statements will begin on 8-1-25.</p> <p><b>PROCESS:</b> A child in Alternative Care who is the recipient of federal benefits (i.e., Social Security Income (SSI), Retirement, Survivors, and Disability Insurance Benefits (RSDI), Veteran's Affairs benefits (VA), and/or Railroad benefits, (excludes the child's personal income, inheritance, child support or settlement income, etc.)) will have these funds deposited into the KIDS account, when Children's Division is the payee.</p> <p>These funds are processed through the Children's Services Income Disbursement system (KIDS account). Only a child who has income benefits will have a KIDS account.</p> <p><b>Action:</b> It is imperative that all addresses are updated timely and accurately in FACES when an address change occurs to ensure the intended recipients receive these statements. Undeliverable statements will be returned to the primary office address of the assigned worker.</p> <p>When a worker receives an undeliverable statement, the worker should check the address in FACES for accuracy and update accordingly. The worker must attempt to hand deliver the statement to the intended recipient. If unable to do so, the worker must upload the statement to OnBase and document in a contact note the attempt to deliver the statement.</p> <p><b>Statement Information:</b> A cover letter will accompany each statement with the following information:</p> <p><i>This information is intended for the addressee only and is being provided pursuant to Section 210.560 RSMo. This statement provides the annual accounting (July 1 – June 30) for the child's KIDS Account. KIDS accounts are established by the Department of Social Services for children in the custody of Children's Division to account for any federal benefits received and disbursements made on behalf of the child. All information contained herein is for informational purposes only and no action is required on your part. All questions should be directed to the child's Children's Division or FCCM Case Manager.</i></p> <p>The statement will include the following information:</p> <ul style="list-style-type: none"><li>Statement Date</li><li>Statement Type</li><li>Child's Name</li><li>County Office</li><li>Case Manager</li><li>Period Covered</li><li>Beginning State FY Balance</li><li>Total Deposit Amount</li><li>Total Payment Amount</li><li>Ending State FY Balance</li></ul> <p>A list of all transactions, including each receipt and disbursement for the Fiscal Year (FY)</p>		

To access a child's KIDS account, follow the steps below:

FACES → Financial Management → KIDS/Dedicated KIDS Account → Enter DCN → Select "Go"

**Resources:**

Additional information regarding KIDS accounts can be found in the Child Welfare Manual in [Section 4, Chapter 12 \(Financial Considerations\), Subsection 8 – Payments for Children](#)