

ISSUED DATE: August 21, 2025

TO: ☒ Children's Division ☒ Contracted Staff

FROM: Sara Smith, Children's Division Director

SUBJECT: **FACES Update: FST Purpose - Contact Communication Log**

OVERVIEW:

This Practice Alert provides notice that a selection option of 'FST' will be added in the purpose drop-down box in the Contact Communication Log on 8-22-25.

NECESSARY ACTIONS:

- When entering FST meeting notes in the Contact Communication Log, select the 'FST' purpose.
- The worker must continue to complete the Family Support Team (FST) Information screen.

PDS CONTACT:

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Email: Kate.Watson@dss.mo.gov**CHILD WELFARE MANUAL POLICY AND COLLATERAL DOCUMENTATION:**[CWM 4.7 Family Support Teams](#)