

Memorandum

CD26-10

ISSUED DATE: February 13, 2026

TO: Children's Division Contracted Staff

FROM: Sara Smith, Children's Division Director

SUBJECT: **AC Family Support Team (FST) Meetings – Confidentiality, Form**

RATIONALE:

Section [210.147 RSMo](#) requires:

1. Except as otherwise provided by law, all information provided at any family support team meeting held in relation to the removal of a child from the child's home is confidential; except that:
 - (1) Any parent or party may waive confidentiality for himself or herself to the extent permitted by law; and
 - (2) Any parent of the child shall have an absolute right to video and/or audio tape such team meetings to the extent permitted by law; and
 - (3) No parent or party shall be required to sign a confidentiality agreement before testifying or providing information at such team meetings. Any person, other than a parent or party, who does not agree to maintain confidentiality of the information provided at such team meetings may be excluded from all or any portion of such team meetings during which such person is not testifying or providing information.
2. The division shall be responsible for developing a form to be signed at the conclusion of any team meeting held in relation to a child removed from the home and placed in the custody of the state that reflects the core commitments made by the Children's Division or the convenor of the team meeting and the parents of the child or any other party. The content of the form shall be consistent with service agreements or case plans required by statute, but not the specific address of the child; whether the child shall remain in current placement or be moved to a new placement; visitation schedule for the child's family; and any additional core commitments. Any dissenting views shall be recorded and attested to on such form. The parents and any other party shall be provided with a copy of the signed document.

OVERVIEW:

Revisions have been made to the [Family Support Team \(FST\) Meeting Agenda \(FST-1\)](#) and [CWM 4.7 Family Support Teams](#) to ensure compliance with statute.

The changes effect:

- FST-1 (page 1) updated language and actions regarding the privacy and confidentiality statements, rearrangement of actions taken during the meeting to obtain agreement or verification and implementation of initials in place of yes/no check boxes.
- CWM 4.7.10 Protection of Information (Privacy Statement-FST-1).
- CWM 4.7.12 FST Meeting Activities: Before, During, After (During the Meeting).

Reference [Memo CD26-06](#) for the initial release of the policy and corresponding documents.

Actions:

Destroy all outdated versions of the FST-1.

<p>NECESSARY ACTION:</p> <ol style="list-style-type: none"> 1. <i>Review this memorandum with all Children’s Division and contracted staff.</i> 2. <i>Review revised Child Welfare Manual chapters and forms as indicated below.</i>
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<p>NEW/REVISED CHILD WELFARE MANUAL POLICY AND COLLATERAL DOCUMENTATION:</p> <p>Revised Policy</p> <p>4.7 Family Support Teams</p> <ul style="list-style-type: none"> 4.7.10 Protection of Information 4.7.12 FST Meeting Activities: Before, During, After <p>Revised Form</p> <p>Family Support Team (FST) Meeting Agenda (FST-1)</p>