

Memorandum

CD26-20

DATE: June 15, 2026

TO: Children's Division Case Management Staff

FROM: Sara Smith, Children's Division Director

SUBJECT: **Annual In-Service Training Requirement 2026 (CD)**

OVERVIEW:

This memorandum introduces the Joint Settlement Agreement's required annual in-service training entitled "Annual In-Service 2026." The focus of this training is "Non-Medication Mental Health Treatment for Foster Care Youth."

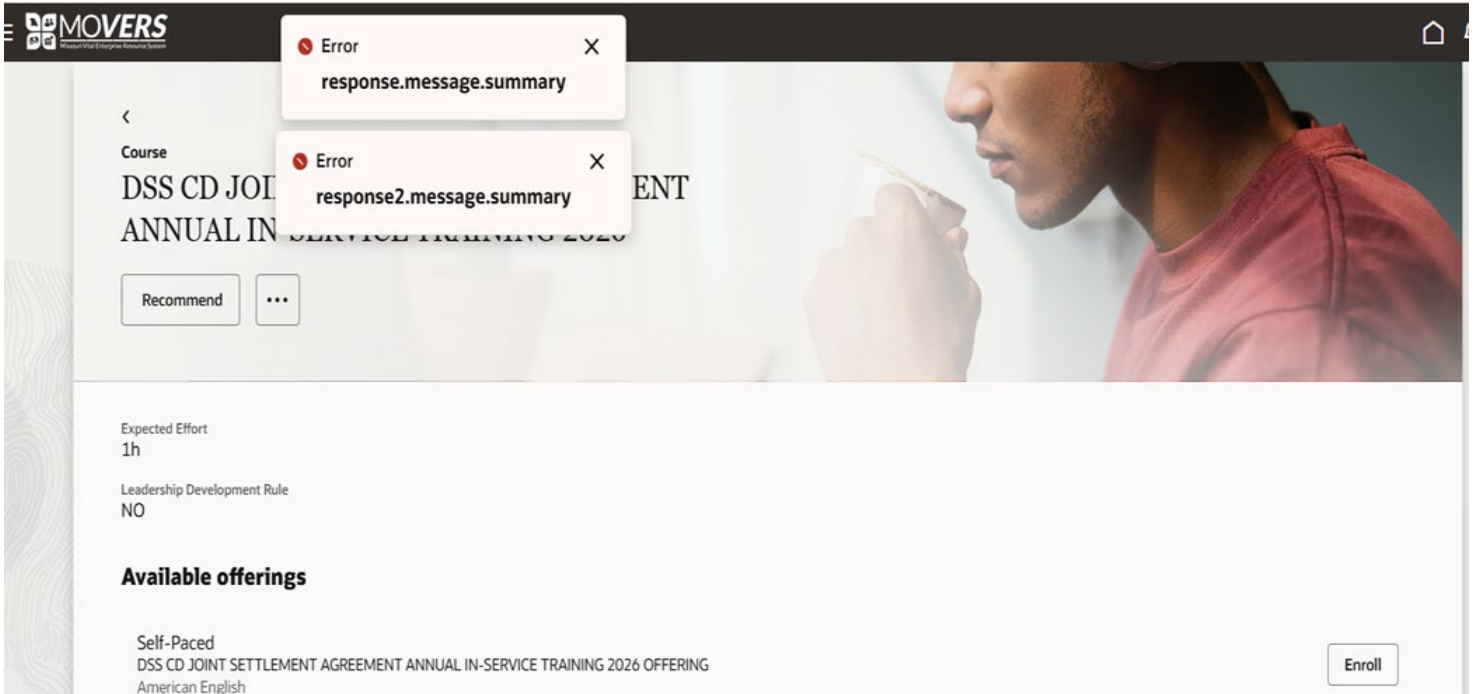
All Alternative Care (AC) case managers and supervisors are required to complete the training in MOVERS Learn. Successful completion of training will require staff to pass the quiz with a score of 80% or more. This training must be completed on or before **September 30, 2026**.

Please follow this link to enroll in the training: [Annual In-Service 2026 OLC1311221](#)

If you are prompted to "Sign In" please select the "Company Single Sign-On" option (See example below).



NOTE: There are two MOVERS Learn system generated messages that may appear when initiating the training. The messages are: “Error response.message.summary” and “Error response2.message.summary” (See screenshot below). Please click the “X” to exit out of these messages and select “Enroll” to launch the training. The MOVERS Learn team is aware of the system-wide “error message” alerts and are working with Oracle to fix the issue.



For questions or concerns, please contact:

Larry Smith, Program Specialist, at Larry.K.Smith@dss.mo.gov

Jill Pingel, Health Information Specialist Unit Manager, at Jill.M.Pingel@dss.mo.gov

Heather Ford, Assistant Deputy Director, at Heather.D.Ford@dss.mo.gov

CHILD WELFARE MANUAL POLICY AND/OR COLLATERAL DOCUMENTATION:

[Section III. A.2.b., of the Joint Settlement Agreement](#)

NECESSARY ACTION:

Review this memorandum with all Children’s Division and Foster Care Case Management team members.