

# Memorandum

CDP26-09

**DATE:** June 11, 2026

**TO:** Children's Division and Foster Care Case Management

**FROM:** Sara Smith, Children's Division Director

**SUBJECT:** **Update to Statewide Prevention Policy**

**OVERVIEW:**

In order to provide clarity regarding processes and protocols for the Statewide Prevention Team, [CWM 3.1 Statewide Prevention Program](#) has been updated. This updated policy replaces the previous CWM 3.1 Primary Prevention and includes the following subsections:

**CWM 3.1.1 Prevention Workers: Roles and Responsibilities**

- Updates the roles and responsibilities of Statewide Prevention workers.

**CWM 3.1.2 Prevention Criteria**

- Establishes that Prevention referrals will be assigned to Statewide Prevention workers through the Missouri Child Abuse and Neglect Hotline (CANHU).
- Shares the two criteria that qualify a call as a Prevention referral.
- Provides a list of what does not qualify for a Prevention referral.

**CWM 3.1.3 Prevention Referrals**

- Directs Statewide Prevention workers to follow the policies and procedures found in [CWM 2.4.1 Preventive Service Referral \(P Referral\)](#) unless otherwise outlined in this policy.
- Establishes guidance for completing home visits on a Prevention referral.
- Provides guidance for providing on-going case management and case closure.

**CWM 3.1.4 Supervisor Consult**

- Establishes when a supervisor consult must be completed on a Prevention referral and what should be documented in a supervisor consult.

For questions or concerns, please contact:

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**CHILD WELFARE MANUAL POLICY AND COLLATERAL DOCUMENTATION:**

[CWM 3.1 Statewide Prevention Program](#)

[Prevention Referral Supervisor Consult Guide \(CD-345\)](#)

Archived Memo: CD25-05 Primary Prevention Policy and Documents

**NECESSARY ACTION:**

1. *Review this memorandum with all Children's Division and Foster Care Case Management team members.*
2. *Review Child Welfare Manual chapters and forms as indicated above.*