

Memorandum

CD26-22

DATE: July 23, 2026

TO: Foster Care Case Management

FROM: Sara Smith, Children's Division Director

SUBJECT: **Annual In-Service Training 2026 (FCCM)**

OVERVIEW:

This memorandum introduces the Joint Settlement Agreement's required annual in-service training entitled "Annual In-Service 2026." The focus of this training is "Non-Medication Mental Health Treatment for Foster Care Youth."

All Children Service Workers and Social Service Supervisors (AC) are required to complete the training. This training is not available in the Employee Learning Center (ELC) and must be accessed by the link in this memo. Successful completion of the training will require staff to pass the quiz with a score of 80% or more. When the training is complete, the FCCM staff member must obtain a screen shot of the quiz completion score and email it to their agency training manager and/or direct supervisor. Staff can save the results as a PDF and/or print the results and send those to the agency training manager and/or direct supervisor.

This training must be completed on or before **September 30, 2026**.

Please follow this link to enroll in the training: [Annual In-Service 2026 OLC1311221](#)

For questions or concerns, please contact:

Larry Smith, Program Specialist, at Larry.K.Smith@dss.mo.gov

Jill Pingel, Health Information Specialist Unit Manager, at Jill.M.Pingel@dss.mo.gov

Heather Ford, Assistant Deputy Director, at Heather.D.Ford@dss.mo.gov

NECESSARY ACTION:

Review this memorandum with all Children's Division and Foster Care Case Management team members.